Approved by Membership
Date Feb.15, 2011

Bylaws
Of
Otoe-Missouria Tribe’s Ernest Vetter, Jr. Library Committee

Purpose

Section 1.1 Purposes. The purpose of the Otoe-Missouria Tribe’s Ernest Vetter, Jr. Library & Museum is to strive to meet informational needs and interests of the tribal community by supporting tribal members of all ages through the sharing of wisdom; to promote cultural awareness, tribal language & heritage, health education; and to provide opportunities to enrich lifelong learning.

Authority

Section 2.1 Authority. The OMT Tribal Leadership will utilize the 2010 appointed Library Committee to serve as an advisory board that will make recommendations to the OMT Tribal Leadership designee(s) or staff who are to administer the library/museum duties. Members have no authority to act on behalf of the Otoe-Missouria Tribe.

Members

Section 3.1 Members Appointments. This Library will have its members appointed by the OM Tribal Council by Resolution. The first appointments were made on December 1, 2010 (OMTC# 121974).

Section 3.2 Members Voting. Members will have voting rights.

Section 3.3 Alternate Members Voting. Alternates may vote in the absence of the Member for which they serve as their alternate.

Section 3.4 Affiliate Members. Affiliate Members have no voting rights. Affiliate Membership shall be open to persons and organizations concerned about advancing the purposes of the Library.

Section 3.5 Resignation. Any member may resign his, her or its membership at any time by giving written notice to the Executive Director. Such resignation shall be effective without acceptance on the date of the receipt of such notice unless a later effective date is specified in the notice.
Meetings of Members

Section 4.1 Quarter meeting. The quarter meetings will be set in January of each year. The meetings will be targeted for the months of February, May, August, and November. OMT Library/Museum Committee and Staff will meet quarterly in order to plan and/or implement overall management/operations decisions.

Section 4.2 Special meetings. Special meetings of the members may be called at any time (a) by the Executive Director, (b) by the Tribal Council or its Designee(s), or (c) by twenty-five percent of the members. Anyone entitled to call a special meeting of the members may make a written request to the Executive Director to call a meeting. The person or persons who requested the meeting may fix the time and place of the meeting(s) and give notice thereof. The business transacted at a special meeting must be limited to the purposes stated in the notice of the meeting. Unless determined otherwise, each special meeting shall be open to Affiliate Members.

Section 4.3 Notice. Notice of each meeting, stating the time and place thereof, shall be mailed, or by email directed to an email address at which the member has consented to receive notice.

Section 4.4 Meetings held solely by remote communication. Meeting may be conducted by remote communication, if all members are given notice of the meeting pursuant to Section 4.3. The participation of a member by remote communication constitutes presence at the meeting.

Section 4.5 Procedures for participation by remote communication. In any meeting of the members held solely or partially by remote communication as described in Section 4.4, or in which one or more members participates by remote communication reasonable measures shall be taken (a) to verify that each person deemed present and entitled to vote is a member; (b) to provide each member participating by means of remote communication with a reasonable opportunity to participate in the meeting, including an opportunity to read or hear the proceedings substantially concurrently with those proceedings; (c) if allowed by the procedures governing the meeting, to have the member’s remarks heard or read by other participants substantially concurrently with the making of those remarks; and (d) if otherwise entitled, to vote on matters submitted to the members.

Section 4.6 Quorum and voting. Each member is entitled to cast one vote on any question coming before the meeting. A majority vote of the members present is sufficient to transact any business. Quorum percentage of the committee will not be set to assure that the business of the library is addressed. All business will be recorded in program files as appropriate for record keeping.

Date Adopted: February 15, 2011